

PDF Solutions for Business Professionals

Why PDF?

The portable document format (PDF) has become the de facto standard for secure, reliable electronic document distribution and exchange. PDF files preserve the look and integrity of original documents and are easily shared and viewed by anyone using the free Adobe Reader. The recently developed PDF/A also provides an ISO approved standard for the electronic archiving of documents to ensure preservation of content over an extended period of time.

The challenges businesses face

While organizations recognize the value of PDF, working with PDF content and managing PDF files as part of a Document Management or Workflow system presents some common challenges. For example how to:

- collate printed documents, scanned documents, reports and other outputs from many different software applications into a single, secure PDF document to email or save into a document management system (DMS);
- integrate document scanners into the organization to allow users to review, collate, and reorganize documents prior to saving into the DMS;
- take existing documents stored in a DMS and then render, edit, redact and annotate in PDF;
- add form fields to PDF documents;
- batch process the conversion of legacy documents into text searchable PDFs; and
- provide a cost-effective PDF solution to all end-users without compromising functionality.

How DocsCorp can help

As a global leader in PDF integration technology, DocsCorp provides a comprehensive suite of PDF solutions to enable organizations to create, manage and store documents in PDF. More than 2,500 organizations worldwide rely on DocsCorp's software everyday, including:

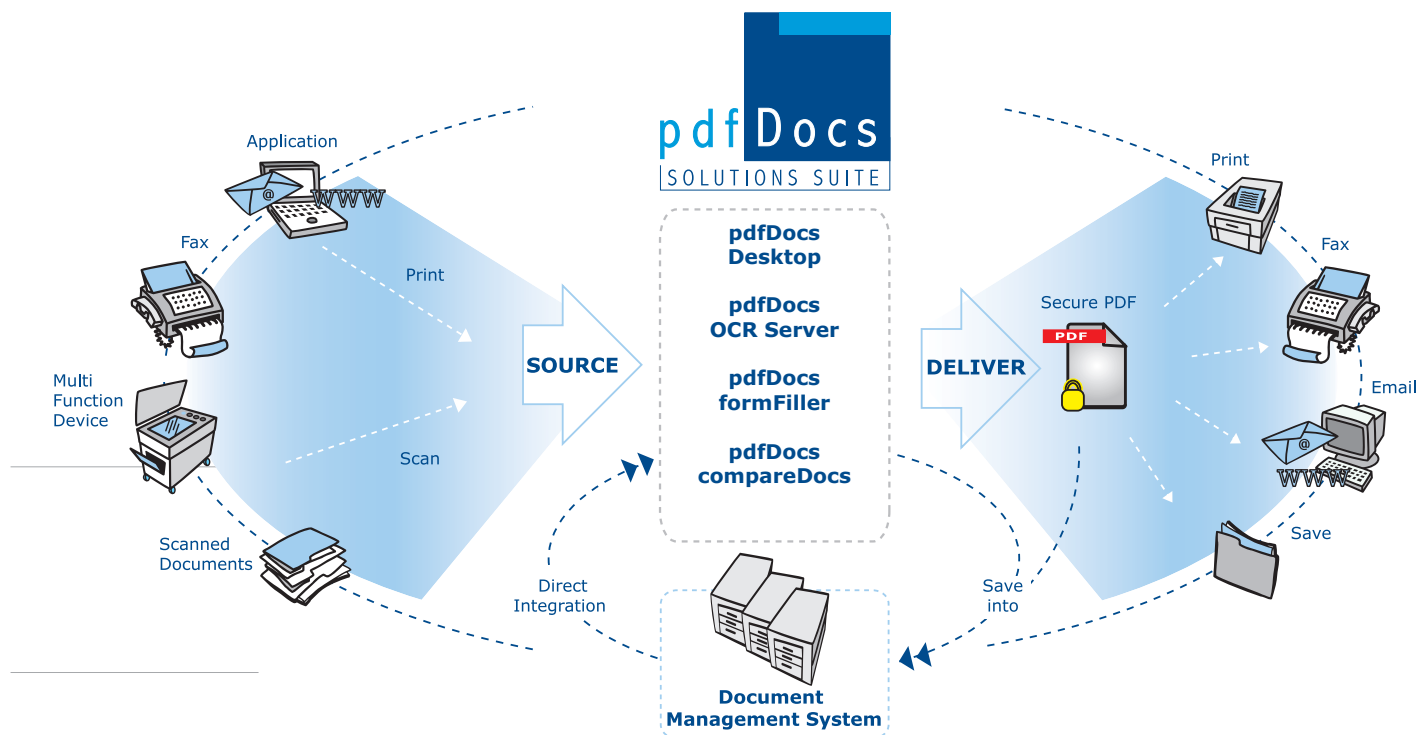
- legal firms to compile, file and share legal documents in a convenient and secure electronic format;
- accounting practices to collate tax returns, accounts and workpapers in PDF for emailing to clients, or saving directly into a practice management system;
- regulated industries and government departments to ensure compliance with security and privacy standards for records management; and
- business professionals to share and secure business sensitive information and documents.

Document Management Integration

pdfDocs software provides complete desktop integration with Hummingbird DM, Open Text Livelink ECM - eDOCS and DOCS Open, Interwoven WorkSite, TRIM Context and WORLDQX enabling users to render and save external documents into PDF format and instantly render existing documents in the document management system into PDF format. Additional functionality enables users to email as PDF and to create a PDF version direct from the DMS.

Partnering with DocsCorp

DocsCorp software is provided through partnerships and alliances with like-minded organizations. Our focus is to work with partners that can develop industry-based solutions and provide expert on-the-ground support to our customers.



The pdfDocs solutions suite

pdfDocs Desktop

- Enables users to easily create PDFs, combining output from different programs and scanned images; then organize, annotate and arrange as PDF for electronic storage or distribution
- Automates the capture of scanned images for routing as PDF to user desktops and DMS systems
- Insert form fields into the PDF document to capture data and information
- Includes unique find/hide (redaction), ensuring secure and complete removal of confidential text
- Automatically split PDF files based on file size or page number to comply with electronic filing requirements
- Integrates into document and records management systems

pdfDocs formFiller

- Fill in, edit, save and digitally sign a PDF form
- Save forms "as is" or "flattened" to ensure that the data is always associated with the form
- Integrates into document and records management systems

pdfDocs compareDocs

- Compare any two documents and highlight differences between them
- PDF-to-PDF, Word-to-Word, Word-to-PDF or PDF-to-anything comparison
- Accept/reject changes natively in MS Word using Track Changes
- Integrates into document and records management systems

pdfDocs OCR Server

- Creates fully text searchable PDFs from scanned or existing document images, for quick conversion into Word documents
- Used in conjunction with pdfDocs Desktop, the OCR Server provides OCR capability direct to all DMS users
- Integrates into document and records management systems

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