



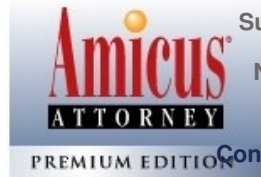
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## Overview

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### AMICUS ATTORNEY 2010 Premium Edition

The World's Leading Practice Management Software.

Amicus Attorney 2010 Premium Edition is the ultimate in practice management, designed for legal professionals who want the best. Intuitive and easy to use, the Premium Edition offers superior functionality and is powerful, flexible and scalable for firms of all sizes.

Amicus Attorney is designed to help legal professionals improve the efficiency and profitability of their firms and to help them get the most out of the time they spend practicing law. There are literally thousands of features that make up Amicus Attorney 2010 Premium Edition. Some of the major ones are listed below in this overview.

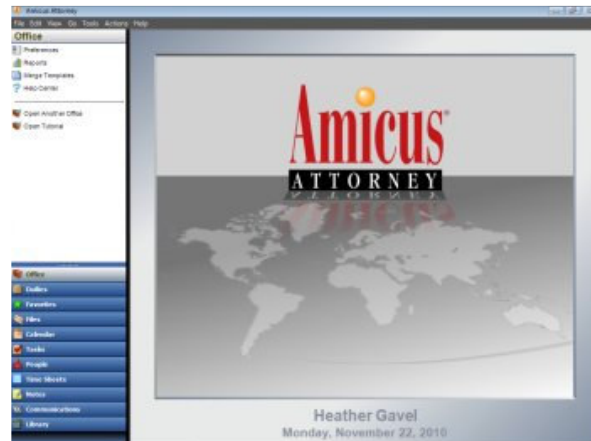
Our Benefits page offers a short list of some of the impressive benefits of these features. [More>>>](#)

#### Your Law Office on Computer

Amicus Attorney is practice management made easy. Designed by lawyers for lawyers, this world leading software provides a comfortable, familiar environment.

Amicus Attorney understands what you need to do and helps you do it. And it helps you get paid for it.

A wealth of functionality is integrated into a single, lawyer-friendly system. Integration has so many benefits, from natural workflow to re-using information, enhancing teamwork and capturing more billable time. It will increase the organization of your firm and allow you to practice more efficiently.



*"I have become so dependent upon Amicus for case management, docket control, file management, time keeping, information management and record keeping that I can't imagine trying to have an efficient practice without the tools Amicus provides."*

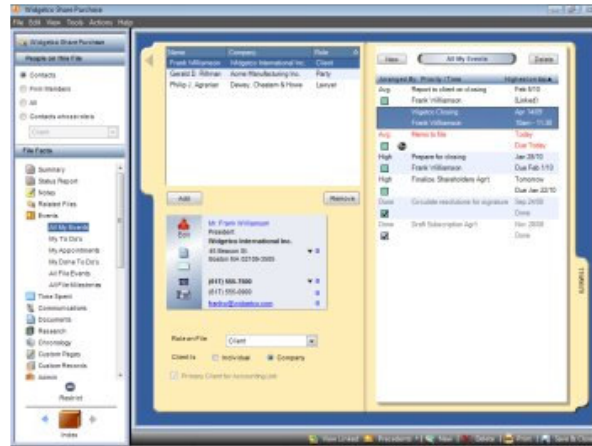
Hank Van Hoy, Martin & Van Hoy, LLP

#### File information is instantly accessible

Client matters are the building blocks of your practice - you open a file for each. Everything you do and everything you bill revolves around these files. Amicus Attorney understands this. It makes all your files and all the file content instantly accessible, better organized and much easier to use.

By just clicking on a file you can see all the associated people, appointments,

tasks, documents, research, time spent, emails, phone calls and more - or a complete chronology of everything. Draft documents. Plan the next steps. Review the history. Report to your client. Quickly produce different types of status reports. Customize your own pages of information to track whatever you need in your practice. You can even save some or all of the steps of a typical transaction as a "precedent" to re-use next time you have a similar case. Or link events according to the legal rules. Everything is at your fingertips.



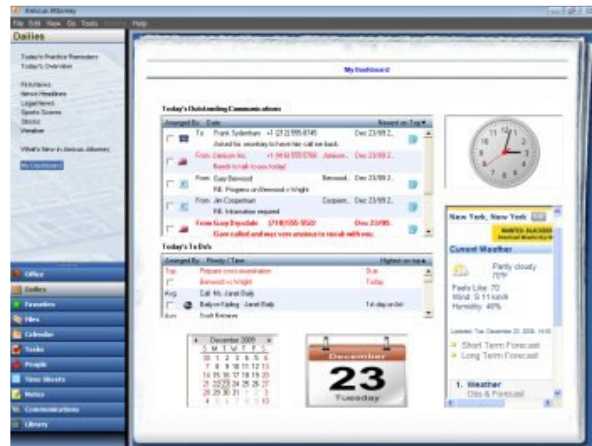
*"Amicus Attorney contains the best file management functionality available for the law office at any price."*  
 Rick Georges, Leader's Legal Tech Newsletter

**Dailies - proactive assistance**

The Amicus Dailies module helps you answer the question "What's going on today?". In one integrated desktop, it provides you with an overview of your practice, your firm, the legal community and the world around you.

Daily proactive practice reminders such as today's critical events, advice on managing your To Do list, reminders to make or post time entries, suggestions for business development and the such help you stay on top of your practice.

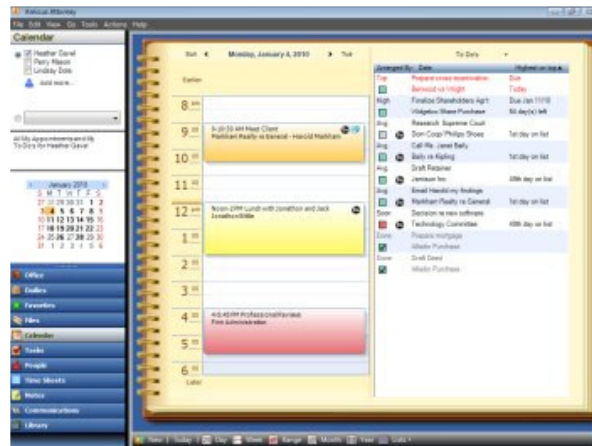
View all of your appointments, tasks, messages and emails in an easy-to-read format so you know at a glance what you have to do today. Optionally use the customizable Dashboard to create your very own personalized screen to see and work with information that is most important to you.



**Calendar - manage your day**

The Calendar in Amicus Attorney provides comprehensive scheduling that works the way you do. Manage appointments, tasks, deadlines (and more) for yourself, everyone in your workgroup or your entire firm.

The Calendar is flexible and allows you to display your information in a wide variety of formats. Create and save customized calendar profiles, identify and schedule shared resources or use the handy date calculator. Link events for rescheduling together. Automate your court docketing. Convenient group scheduling allows for easy identification and scheduling of everyone's calendars.



Flexible appointment reminders make sure you never miss an appointment.

*"It has become indispensable to my practice. It is exactly*



to hear from - with information that's completely integrated with your files. So with a single click from a phone message you can remind yourself of who they are, what their file is about, and what was last done. You're more in control when it's all in one place!

One-click time entries ensure you bill for all of your communications, including your emails, whether sent or received.

Amicus Attorney integrates with Outlook® so completely that Outlook's email view actually appears within Amicus Communications. So you have the best of both worlds, with no compromise: all the features of Outlook email and all your Amicus information at your fingertips. All your emails can be tracked, automatically cross-referenced to files and available for one-click billing.

### Keep track of your time

Bill more time, more easily. While you work, Amicus Attorney is in the background, keeping track of what you are doing. It will often present you with a time entry, completely filled in for you. Or you can create new time entries with handy shortcuts, far easier than scribbling them out on paper. Use the floating timer toolbar if you like - it's available in any application.

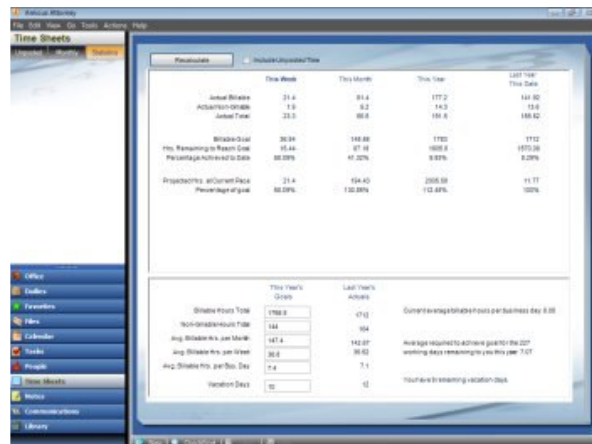
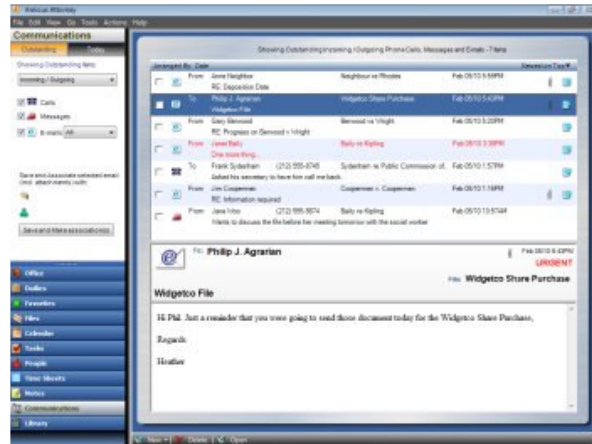
Send time entries electronically to your accounting system, so that time gets to accounting faster, more accurately, and without anyone having to retype it. Ensure that bills never go out without all your time on them. See the time on a file. See cross-sections of your time by activity, file type, date range and more. Review your time by day, week, month or year. Be alerted when you have forgotten time entries. Check out how your billable hours compare with your goals for the year.

### Take note

Use the "magic" legal pad for fast recording of any action item, note, fact or task.

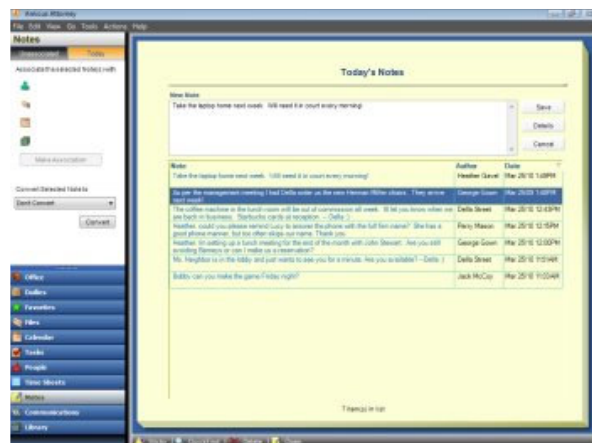
Record anything at any time as a note. No details dialog to call up, no buttons to click, no selections to make - just get that thought down while you are thinking of it. Then later, you can cross-reference the note to a particular file, or convert it into a different type of record. Or send notes as messages to colleagues.

Eliminate the clutter of paper notes around your desk.



*"The time capture has been more than enough to pay our Amicus investment many times over. I have tested many programs of this type and still find Amicus to do the job day in and day out."*

William M. Jeter, Partner, Law Offices of William M. Jeter, PLLC



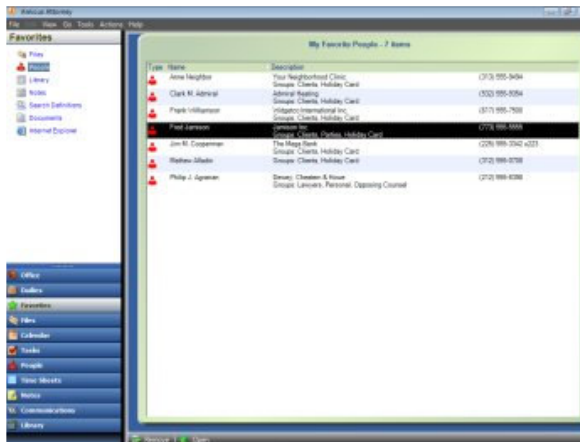
*"The practice of law becomes much more interesting as you are actually spending time being a lawyer rather than being a paper manager."*  
 Martin Hughes, Martin Hughes & Associates

### Save time using Favorites

Bookmark the items you use most often in Amicus by adding them as a favorite.

The Favorites Module holds anything in Amicus that you use on a frequent basis. Just right-click on any list to add the item as a favorite.

Favorites can be used to provide quick access to your most pressing Files or Contacts. The module can also hold your Notes, Documents, Library pages, and even your Internet Explorer® favorites. Commonly used items are never more than a click away.

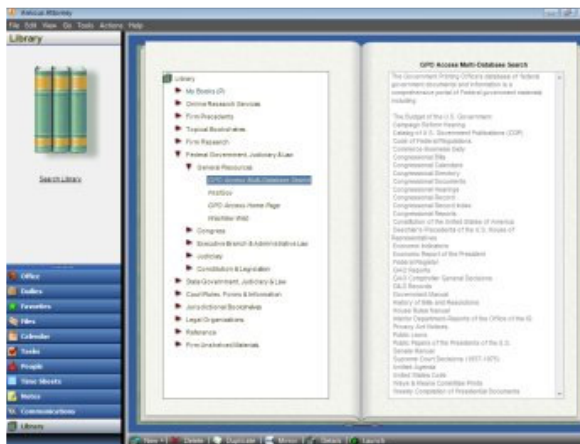


### Integrated knowledge management

The Library in Amicus Attorney is a unique knowledge management tool that integrates legal research into your client matter files and the balance of your practice management. Using the Library, you can keep all of your information resources, such as research memos, opinion letters, factums, online services and Internet or Intranet sites at your fingertips.

The Library is a firm-wide repository for research and expertise. You can store information in personal and firm-accessible sections that grow with your practice. It can also act as a gateway to online legal research and other resources and allows you to track access to paid services.

The incredibly flexible organization structure can be tailored to your specific needs. All library information can be filtered and searched.



*"The Library module of Amicus makes it extremely easy to gather and categorize all of your firm's collective knowledge, from useful web sites to research memos, from template documents to legal articles."*  
 Richard C Belthoff, Jr., VP & Asst. Gen'l Counsel, Wachovia Corporation

### Anywhere, anytime

Amicus Attorney lets you work anywhere. Take your practice information with you, use it at home, transfer it to a pocket organizer or access it across the Internet. It's your choice.

Log in from any desk in your office. Take a notebook "offline" and work disconnected. Synchronize with a PDA, or connect and work across the Internet.

With Amicus, you are not tied to a place or a machine. Work where and when you choose. And if you get an unexpected call on an urgent matter –

wherever you are – all your vital practice information is at hand.



*"This year, I have taken off four weeks and maintained my previous year's billing. I attribute this to the creation of a paperless office which I could not have done without Amicus. I now sign on from under a thatched roof area next to the ocean and work on Amicus. When I get back after two weeks, I am up to date with no piles of mail and files on my desk."*

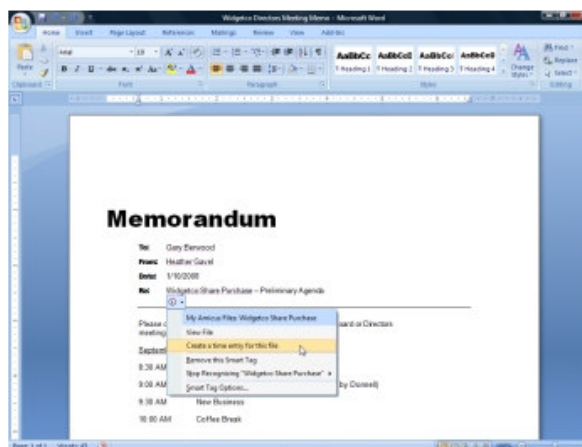
-Richard A. Mann, P.C., Attorney at Law

### Amicus – in your documents

The Premium Edition is dynamically linked to the applications in Microsoft® Office. So you can access your Amicus information without ever leaving the document you are working on.

Save your document to a file in Amicus from within Word or any other Office application. Do a time entry for working on a document without ever leaving the document. Word will even recognize the names of your Amicus files and contacts as you type, creating links back to even more Amicus information. For example, you can click on someone's name in a document to insert their address, make an appointment with them or bring up their full contact information. Or select any topic in your document and search across Amicus for more information about it. Many of these features are available in WordPerfect® too.

Information at your fingertips.



*"I am pretty sure it tucks the user into bed at night and gets the user a cup of coffee in the morning. ... I have not seen any program on the market like this. Wow, this is great stuff."*

Brent D. Roper, "Legal Technology Superstars," Legal Assistant Today

### Additional Product Information for Amicus Attorney 2010 Premium Edition

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